



Questionnaire

Unterstützerkreis
Flüchtlingsunterkünfte Hannover e.V.

This questionnaire must be completed before a counseling interview can take place

I hereby agree to digitally process and the usage of my personal data within the context of counseling for the integration into work, training or study in Germany. My personal data will be handled with care and will not be forwarded without my approval

Name:

First Name:

Nationality:

Age:

Phone Number:

Email:

When did you enter Germany:

Residency Status:

- ☐ Aufenthaltsgestattung
- ☐ Aufenthaltserlaubnis
- ☐ Duldung
- ☐

Address:

1. Sprachkenntnisse:

Native Language:

German (A1-C2?):

Further Language Skills?

2. Sprachkursbesuch in Deutschland

Are you attending a language course at the moment?

☐ Yes

☐ No

Which language school are you attending?

- ☐ Bildungsverein
- ☐ Volkshochschule (VHS)
- ☐ Kargah
- ☐ Inlingua
- ☐

Since when are you attending your language course?

When does your language course end?

3. Secondary Education:

How many years have you attended school?

Did you successfully graduate from school? Which degree did you complete?

Do you have school certificates?

In which language are they?

4. Work Experience:

Describe and list your past tasks!

In which **area** have you worked for **how long** and in which **country**?

Occupation/Area/Position	Months/Years	Country

Did you bring your work certificates to Germany?

If so, in which language are they?

5. Higher Education (University)

☐ Yes ☐ No (please proceed to no. 6.)

Name and country of university?

Name and duration of study?

Did you complete your studies?

☐ Yes

☐ No

Name of degree?

Did you bring your certificates to Germany?

In which language are they?

6. Further Skills:

Do you have a driver license?

Yes ☐ No ☐

License for a car or truck?

Did you bring your driver license to Germany? Yes ☐ No ☐

Do you have computer skills?

Yes ☐ No ☐

If so, please indicate:

	Basic Knowledge	Extended Knowoledge	Professionell Knowledge
<input type="checkbox"/> Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Linux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> iOS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CAD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Photoshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Outlook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further (special) knowledge or certificates?

-
-
-
-

7. Do you want to work, start a training on a job OR study?

☐ **Work**

in which area (multiple selection possible)

- ☐ Hotel-, or Restaurant
- ☐ Baker
- ☐ Butcher
- ☐ Nurse
- ☐ Elderly Care Nurse
- ☐ Farming/Gardener
- ☐ Painter
- ☐ Brick Layer (Construction Work)
- ☐ Carpenter
- ☐ Tiler
- ☐ Timberman
- ☐ Metal Worker
- ☐ Welder
- ☐ Coachbuilder
- ☐ Plumber
- ☐ Car Mechanic
- ☐ Truck Driver
- ☐ Shop Assistant/Salesman (Bakery, Butchery, Clothing, Grocery)
- ☐ Hairdresser/Barber
- ☐

☐ **Training on the Job (2- 3,5 Years) in a Dual System (School and Work by Turns)**
(High School Diploma is required)

☐ **Studying at a University**

(Higher Education Entrance Qualification is required)

- ☐ Bachelor (duration 3 years)
- ☐ Master (2 years duration – a recognized Bachelor degree is required)

What would you like to study or which study would you like to continue?

Date and Signature